

A woman with dark hair tied back, wearing a light purple sweater, is sitting on a brown sofa in a living room. She is smiling and looking at a laptop on her lap. Her right hand is resting on her head. The room is brightly lit by a window with sheer curtains. In the background, there is a framed abstract painting, a potted plant, and a modern floor lamp.

# Create my private eSpace

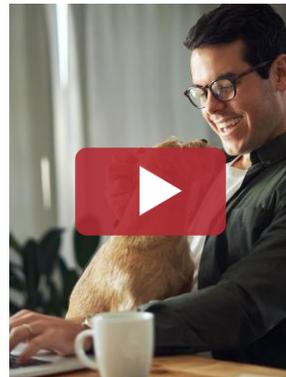
New user

MyGuichet.lu

# Registration on MyGuichet.lu

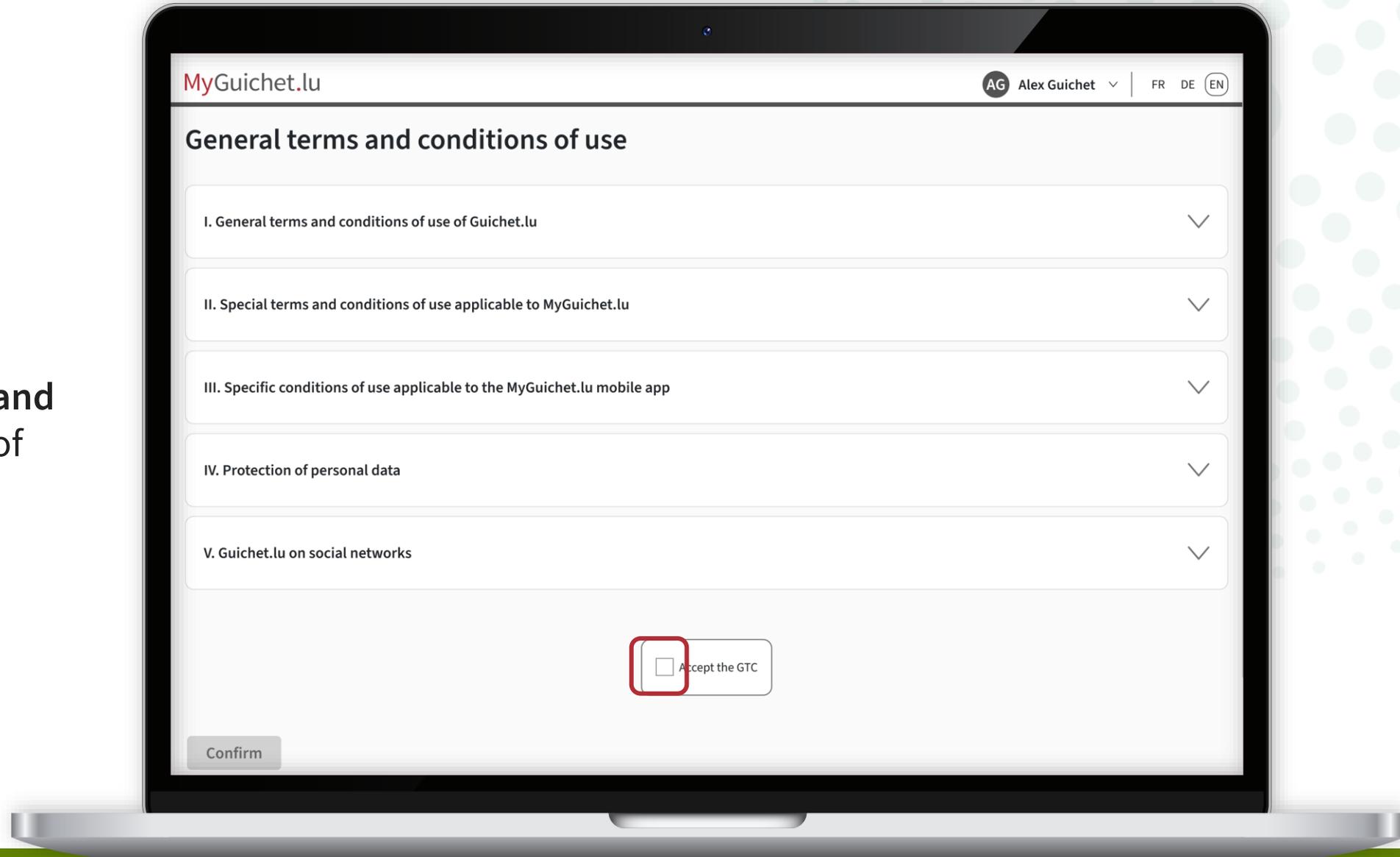
Before you can create your private eSpace, you must first **register on MyGuichet.lu**. [See our tutorial on this topic](#) to find out how to do this.

Registering on  
MyGuichet.lu



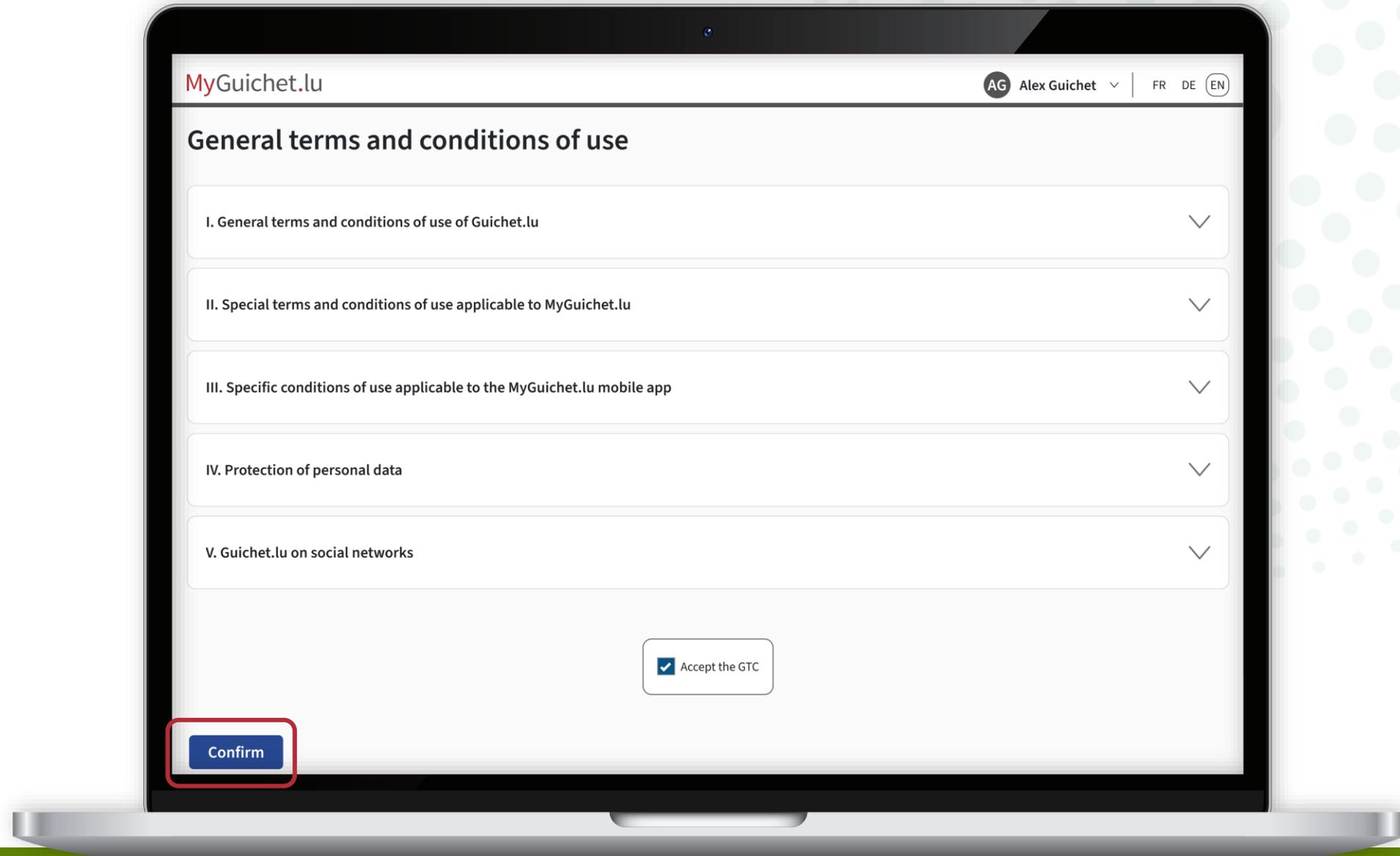
1

Accept the **general terms and conditions of use (GTCU)** of MyGuichet.lu.



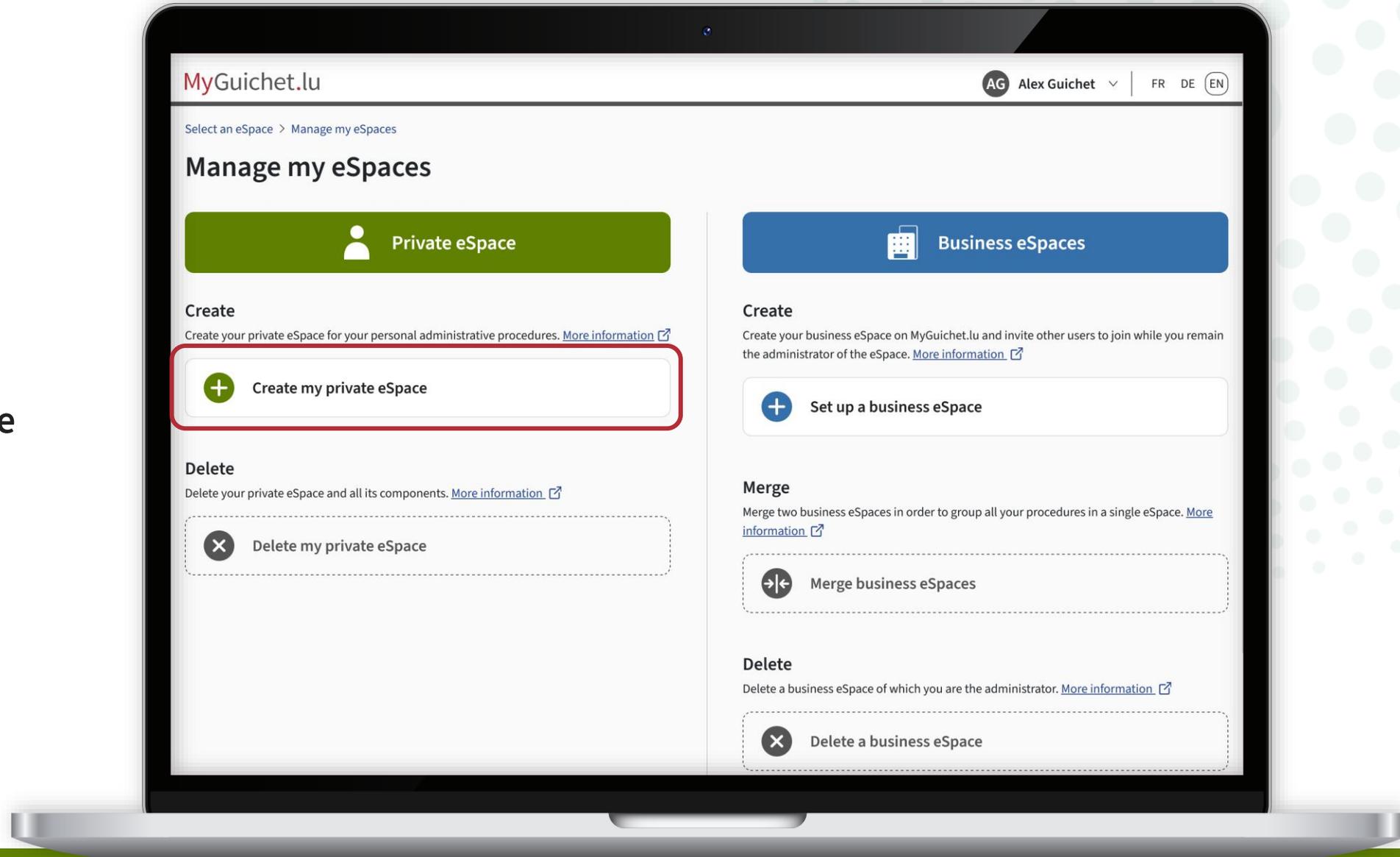
2

Click on 'Confirm'.



3

Click on 'Create my private eSpace'.



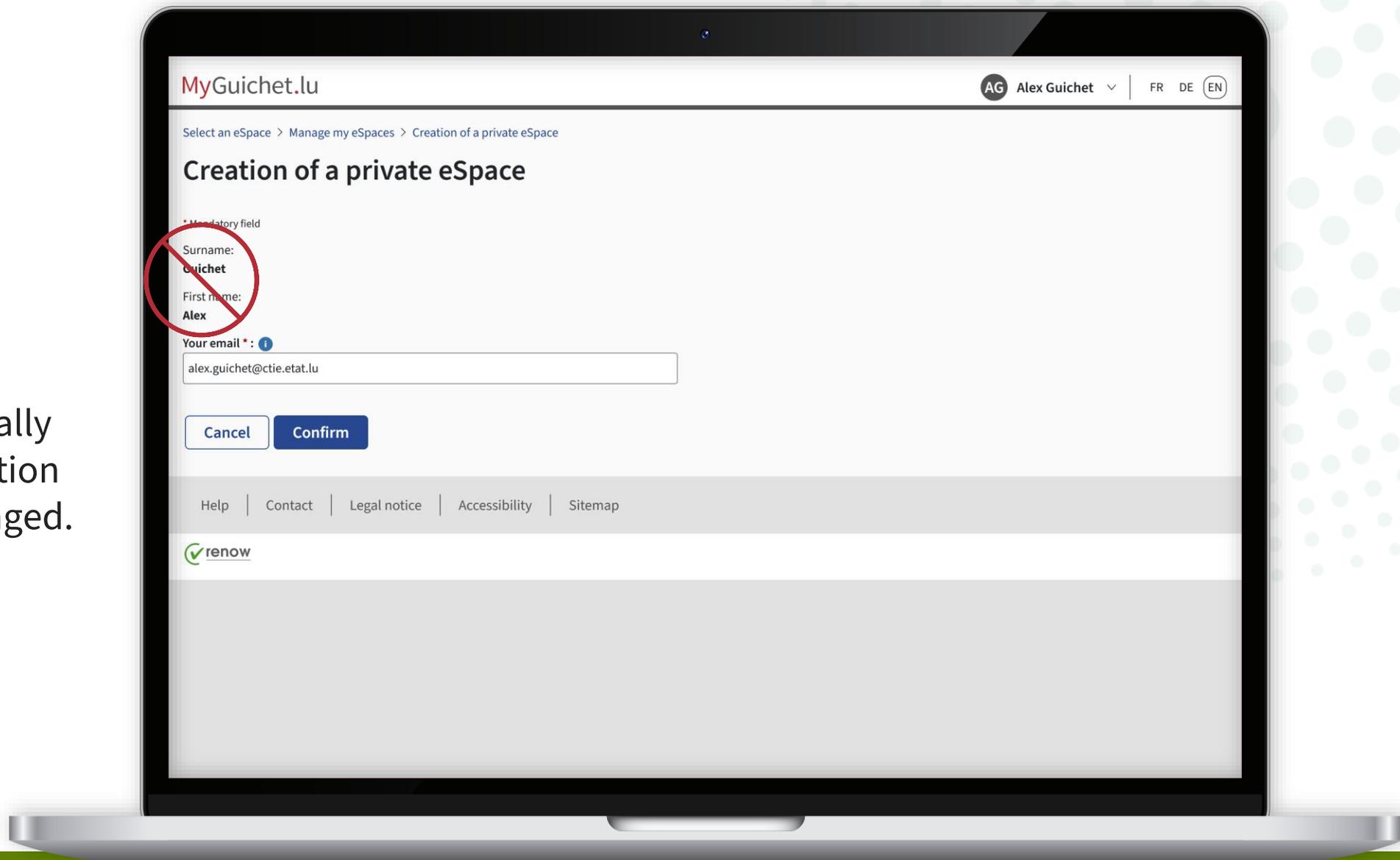
4

Fill in the mandatory fields marked with an asterisk (\*).

The screenshot displays the 'Creation of a private eSpace' page on the MyGuichet.lu website. The page header includes the logo 'MyGuichet.lu' and a user profile 'AG Alex Guichet' with a dropdown arrow. Navigation links for 'FR', 'DE', and 'EN' are also present. The breadcrumb trail reads 'Select an eSpace > Manage my eSpaces > Creation of a private eSpace'. The main heading is 'Creation of a private eSpace'. Below this, a legend indicates that an asterisk (\*) denotes a mandatory field. The form contains three fields: 'Surname:' with the value 'Guichet', 'First name:' with the value 'Alex', and 'Your email \*:' with the value 'alex.guichet@ctie.etat.lu'. The email field has an information icon. At the bottom of the form are 'Cancel' and 'Confirm' buttons. A footer contains links for 'Help', 'Contact', 'Legal notice', 'Accessibility', and 'Sitemap', along with the 'renew' logo.



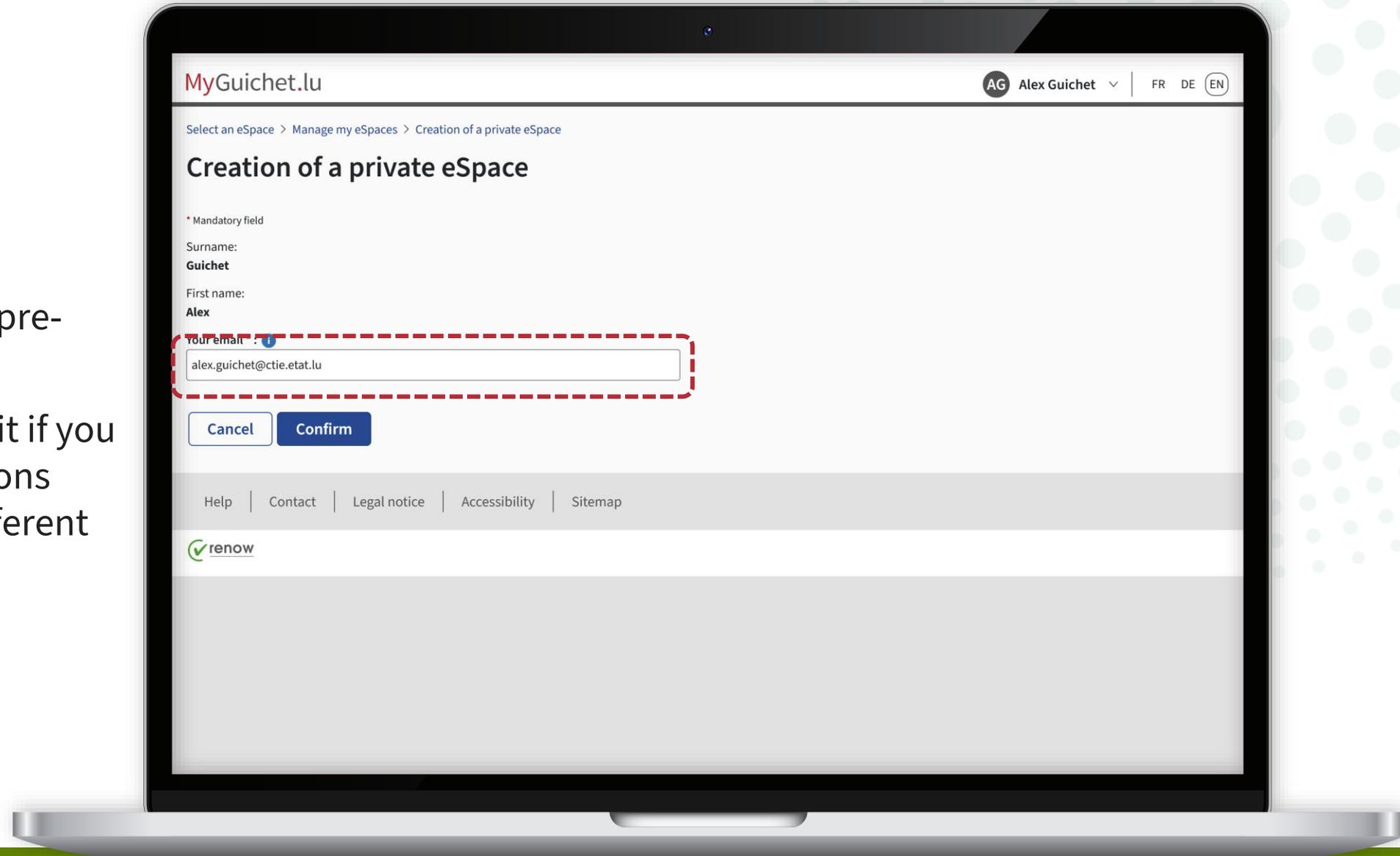
Your **first name(s)** and **surname(s)** are automatically read from your authentication device and cannot be changed.





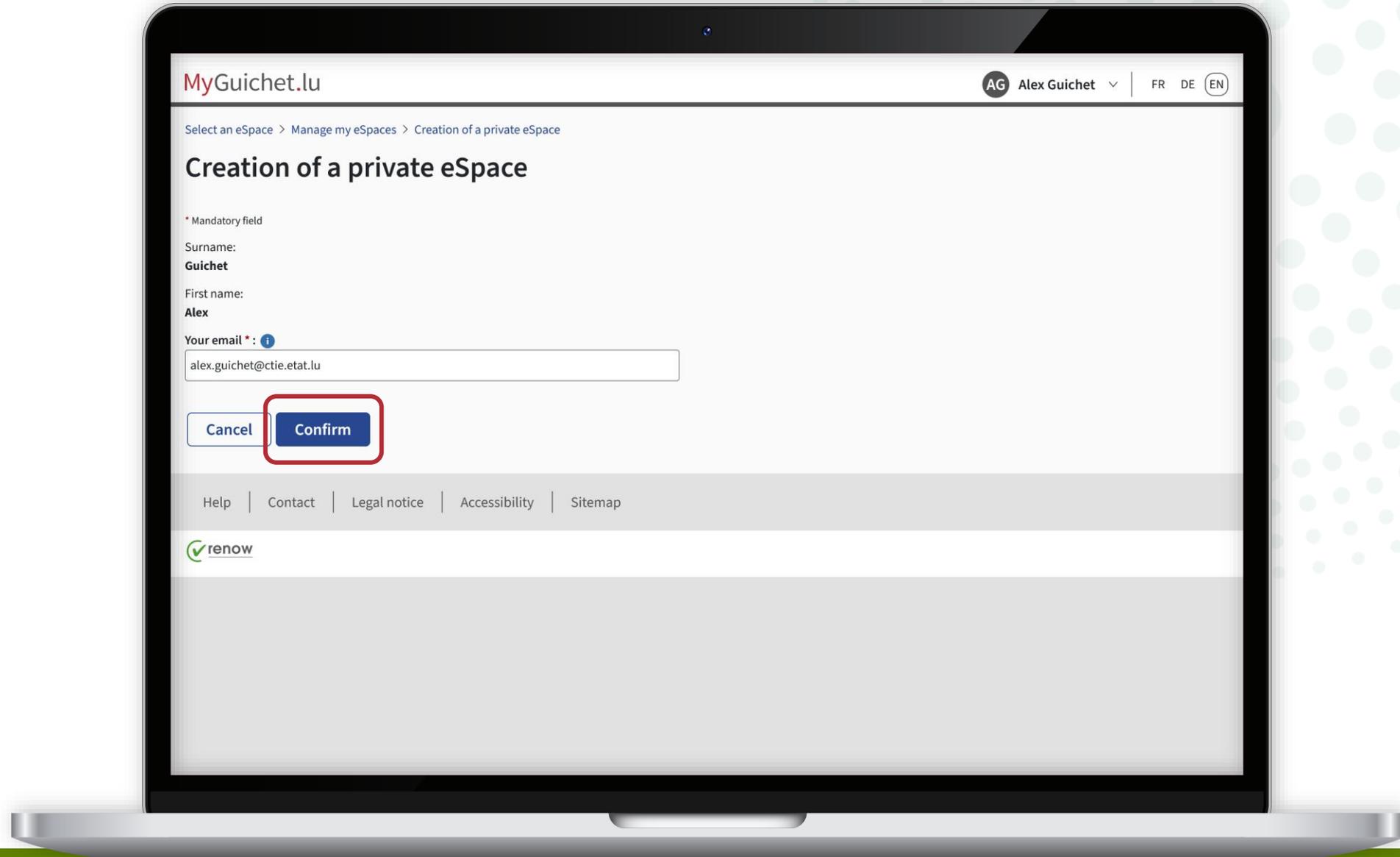
The email address field is pre-filled.

However, you can change it if you prefer to receive notifications from MyGuichet.lu at a different address.



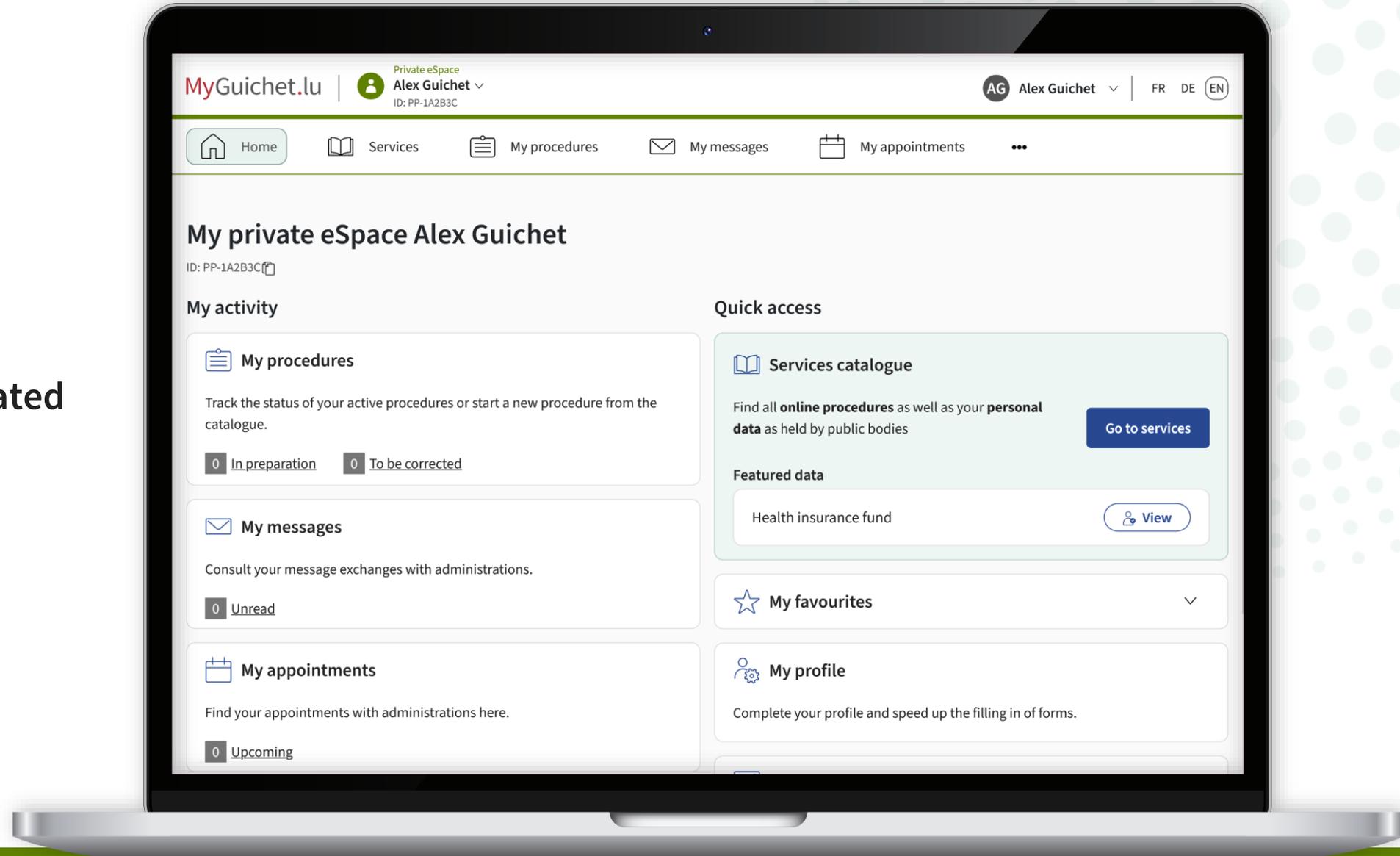
5

Click on 'Confirm'.





You have **successfully created** your private eSpace on MyGuichet.lu!





### Guichet.lu

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### Need help?



### Further information:



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